



Planning & Support Project

Purpose

The Arizona Developmental Disabilities Planning Council (ADDPC) seeks to assist organizations providing self-advocacy services to persons with developmental disabilities and their families, in becoming more effective in developing self-advocacy skills among their consumers/constituents.

Scope of Work

Contractor(s) shall conduct literature and data review to identify organizations within Arizona that dedicate all or a portion of their activities to self-advocacy for persons with developmental disabilities and their families. Contractors will provide outreach to organizations identified and shall focus on emerging, small to mid-sized organizations requiring support and development to expand their activities in providing services to clients that can result in greater levels of competency in functioning as self-advocates.

Training and support issues shall include but not be limited to:

- Organizational design, including proprietary, non-profit and other structures that provide maximum benefit to organizations;
- Leadership development within organizations;
- Development of organizational mission, values and strategic plan;
- Brand development;
- Recruitment and retention of members that can assist the organization in its development and mission;
- Budget design;
- Grant Writing;
- Sustainability through the initiation or expansion of income;
- Multi-media use to strengthen community awareness of organizational existence and contributions;
- Sustained community partnership development

In addition contractors will create, write and implement the following:

1. Implement written plans or methods to assist organizations, based on assessment, mutually identified goals, and established benchmarks, in achieving organizational goals related to becoming more proficient in developing self-advocacy skills among their constituents;
2. Institute processes to track organizational progress, barriers, and other occurring variables to provide reliable data on project outcomes.